

## **Company Overview**

Joseph Krar & Associates, Inc. is a leading wholesale facility in the insurance industry, established in July 1993. We specialize in assisting agents throughout New England with the placement of their Commercial and Personal Property/Casualty risks, providing exceptional service and a broad range of products.

## **Job Summary**

We are seeking a dedicated Personal Lines Underwriter to join our team. This role is involved in the review and appraisal of applications for insurance placement; uses knowledge and independent judgment to determine eligibility of risks when compared to guidelines of programs available; interacts with Companies and Brokers via telephone, e-mail, regular mail and personal contact while ensuring optimal client satisfaction and upholding our commitment to quality service and effective risk management.

## **Responsibilities**

- Reviews applications for insurance coverage, reports from loss control consultants and other information to determine if application is acceptable for the program(s) available.
- Evaluate the experience of a risk against the class of business under review.
- Evaluate the loss potential due to catastrophe, severity, and/or frequency.
- Rate policies or check previously rated policies for proper rating.
- Utilizes knowledge of automated systems to develop information for new or renewal policies.
- Prepare quotations for agents and answers questions from agents
- Review requests for cancellation, endorsements, etc.
- Review policies for renewal consideration.
- Request additional documentation necessary for the processing of an application, endorsement or cancellation.
- Collaborate with Marketing Dpt to develop effective campaigns to solicit business
- Perform other duties as assigned.

## **Qualifications/Requirements**

- Must have active Producer's License.

- 3 plus years of Personal Lines insurance experience.
- Strong familiarity with computers.

If you are ready to take your career to new heights with us at Joseph Krar & Associates, Inc., we invite you to apply today! Join our mission of delivering exceptional service and innovative solutions in the insurance industry.

Job Type: Full-time

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Work Location: In person